

VFW Auxiliary to Post _____, District _____

Audit Report for _____ to _____

Fund	Balance from Last Report	+	Receipts this Quarter	-	Disbursements this Quarter	=	New Balance
Auxiliary General Fund		+		-		=	
Department & National Dues Fund		+		-		=	
Relief Fund		+		-		=	
		+		-		=	
		+		-		=	
		+		-		=	
Total in Checking Account (total above column)		+		-		=	
Savings not included above		+		-		=	
Total Balance - All Funds (including Savings)		+		-		=	

Outstanding Checks

Check #	Amount	Check #	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
		Total	_____

Checking Account Balance on Last Stmt	_____
Plus Deposits not on Bank Stmt	+ _____
Plus Cash on Hand	+ _____
Less Total Outstanding Checks	- _____
Total in Checking Account	= _____
Savings Account Balance	+ _____
Total Auxiliary Funds	= _____



This is to certify that the books of the Secretary and Treasurer have been audited, found correct, and all moneys properly accounted for.

AUDITED THIS DATE: _____ 1 Yr. Trustee: _____

2 Yr. Trustee: _____

3 Yr. Trustee: _____

Audit presented to Auxiliary with notes made, accepted and carried by the Auxiliary/District
On _____ / _____ / _____.

AUXILIARY AUDITS: Books & records of the Aux. Secretary and Treasurer shall be audited by the Aux. Trustees after the close of each quarter (June 30th, Sept. 30th, Dec. 31st and March 31st). This audit report must be signed by the Trustees, and received by the Dept. Treasurer within 30 days of the close of each quarter.

DISTRICT AUDITS: Books & records of the District Secretary and Treasurer shall be audited by the District Trustees at each District Meeting. This audit report must be signed by the Trustees, and received by the Dept. Treasurer within 30 days of the District meeting.

Revised: Apr 2018

Audits are to be sent to: Department Treasurer Jeanne Gilbert, 245 Deer Run Drive, Mocksville, NC 27028 by the due date.

Signed copies of this audit should be maintained with the Auxiliary Secretary's and Treasurer's records.